

St Columba's School Bayswater

32 Roberts Street
BAYSWATER WA 6053

PO Box 61

BAYSWATER WA 6933

Tel: 08 9208 2700

admin@stcolsbays.wa.edu.au

www.stcolsbays.wa.edu.au

Grow in Faith Seek Wisdom Live in Peace

P&F Agenda for Meeting #5

Tuesday 3rd September 2024

Welcome Prayer

As this meeting is about to begin, let us be aware of the responsibility that is ours for making decisions which will be sincere and beneficial to us and all the students, staff and community members of St Columba's Primary School.

Let us all, in the silence of our hearts, ask the help of the Lord that we may each carry out with dignity and devotion our personal responsibilities at this meeting.

*We ask this through Christ our Lord.
Amen*

1. Welcome

2. Attendance & Apologies

2.1 Attendance: Sarah Sorgiovanni, Courtney Eden, Bea Humphreys, Bec Young, Annie Johnson, Bridie Stazonelli, Nikki Staveley, Davina Goh, Louise Alexander, Tammy Fernandez, Leston De Mello, Gina Burns, Niall Kehoe, Leesa Vinciullo.

2.2 Apologies: Jayne Jagger, Bec Wilkey, Skye Zachar, Michelle Hoffman, Jessica Dixon, Eleanor O'Callaghan, Kat Piachaud, Emma Mulherin, Claire Elliott, Bec Vernon, Sheree George, Louise McGowan, Leanne Fermanis, Rhiannon Howard.

3. Acceptance of Previous Minutes:

3.1 Moved: Sarah Sorgiovanni Seconded: Tammy Fernandez

4. Business Arising from Previous Minutes

4.1 **October Bike month** update – Davina

Rolled over to next meeting, Davina to contact and discuss with Kate.

4.2 **School Fundraising targets for P&F** – Gina/Niall/Leesa

[Gina – Neurodivergent Conference: \\$2,000 P&F contribution request](#)

Gina has advised she has been in discussions with St Columbas School counsellor Nicole Leach about engaging with stakeholders to host a neurodivergent conference at school. Engagement with ADHD WA, Wanslea and Autism Association of WA. School Exec Team seeking P&F contribution to assist in cost of hosting the conference. Great opportunity for families to develop a support network within the school. Costs associated with keynote speakers, hire of parish hall and catering.

[Niall – ECE playground update: \\$5,000 P&F contribution request](#)

Niall has advised the staff Exec Team has had a look at differing options for the ECE area.

Discussions have been had with Nature Play Solutions. Rough idea of cost for the whole project would be in the vicinity of \$150,000 - \$200,000 (big project not limited to tasks such as bike track, concrete, rip up decking, bring up brickwork, bring in structure like the nature playground in front of the office, 3 play areas, extra retention for sand pits, ripping shed out, reallocating) etc. Many factors.

Staff exec team requesting P&F consider contribution of \$5,000 to enable start of the process to obtain drawings for the project. Once drawings are obtained team will be able to put out to tender for options (\$5k for drawings – 2D model and drawing plans ONLY). P&F can work towards a larger fundraising goal once a confirmed quote has been obtained.

- Leesa – Yr2-6 Class Novel sets: \$7090 P&F contribution request

Price has been obtained for a new full set of novels to be utilised across Years 2 – 6. Novels form part of an entire program for learning.

- Annual classroom funding split between teachers across School: \$19,600 (Funds already committed)

See principals report for breakdown on each year group and what funds have been used towards.

- iPad storage excess funds (from previously committed funds in 2023): \$1300

\$1,300 remaining as prices came in lower than first advised. Gina has requested consideration from the P&F to keep these funds to put towards a new laptop to be used for school assemblies, sports carnival recording and book week parade. The current laptop being used is outdated and starting to not be suitable for its requirements. Unanimous vote from all present at meeting to **approve** remaining \$1,300 be committed to buying new school laptop as soon as possible.


4.3 Father's Day Breakfast overview – Sarah/Courts

Sarah and Courts advised all went well, key work in preparation to ensure everything runs smooth. Thanks to Leesa and Gina staying back and allowing preparation night before. Think perhaps in future we could open up volunteers to assist with the evening before preparations. We were able to get all products into the school/set up tables/stations/food prep etc, meant we were all ready to roll in the morning and made for smooth running of the day. Paper Plane activity good response – in future clear entire basketball court. **Total profit for event \$1588.20.**

5. Principal's Report – see attached

Please note swimming survey results are currently being discussed with School staff and comments will be returned at next meeting.

6. Treasurer's Report – see attached

St Columba's Primary School Bayswater P&F Association		
Sept 2024 Financial Position		03/09/2024
OPENING BALANCE	\$ 36,188.75	Balance since 08 Aug 2024
PENDING FUNDS - Lisa Baker	\$ 500.00	2nd Instalment pending July '24
Subtotal	\$ 36,688.75	
INCOME		
Fundraising - Mid Year Raffle	\$ 1,527.10	
Fundraising - Containers for change	\$ 16.27	10c Contain returns
Fundraising - Fathers Day B'fast	\$ 2,129.86	
Misc	\$ 147.12	Incorrect payment pending reversal
Subtotal	\$ 3,820.35	
EXPENSES		
Fundraising reimb. - Mid Year Raffle	\$ 569.98	
Subtotal	\$ 569.98	
TOTAL ASSETS	\$39,939.12	Changed by \$ 3250.37
COMMITTED FUNDS		
Nil	\$ -	
Subtotal	\$ -	
NET ASSETS	\$ 39,939.12	Assets at 03 Sept 2024

7. Correspondence

7.1 White sneakers vs alternate options – Year 1 parent query (Justine)

Justine has gone back to parents to advise it is not a P&F issue but will bring it to the meeting. Gina has advised generally decisions such as this are to align with uniform, so perhaps white shoes was to align with the white polo. Decisions to change such things like this are not a 'quick change' need to go through process. General message to be shared across school that no changes will be made to school uniform policy until the next uniform survey due out early in 2025 where all parents can feedback on.

8. Sub Committee fundraising teams

8.1 Athletics Carnival Bake Stall 10th September – Skye/Justine/Jayne/Courts

Big thank you to Bea as she has done so much ground work for the event at the new location.

Justine has advised 23 confirmed baked items, to be supplied. Justine will discuss with parents bringing baked items those who will be dropping at school by 8am and those who will be bringing to the carnival. Skye will collect all baked goods from school at 8.00am and transport to carnival.

Class Reps to put post out again to community page and remind everyone if items are going to be dropped to school to make sure they are dropped at 8am. Bea to print a list of volunteers and phone numbers to make sure volunteers are sticking to their designated shifts to ensure volunteers are not missing their children's events.

8.2 Car Park Auction Raffle 20th September – Davina –

Ticket sales to start at sports carnival promoted throughout the day, square reader available for payment. Ticket sales will continue for 8 days after sports carnival. Raffle winner will be announced at assembly 20th Sept. Davina has sought permission to decorate car bay with chalk and will clean after. Gina advised last year stake was added to the garden bed with "reserved" sign. Could add winning FAMILY name to this sign.

8.3 Whole School Subway Lunch Day 20th September – Nikki/Dav/Bea/Skye

Nikki has advised pricing has now been confirmed. Subway are making up the forms for orders. Cut off for orders will need to be Monday 16th/Tuesday 17th September at the latest. Nikki has requested orders be ready for collection for 10:45am to allow for delay and ensure we are able to get them to school in time for lunch. Orders will be available for K — Y6 being a Friday.

8.4 School Disco 18th October – Dav/Nikki/Annie/Bea/Justine/Bec

DJ confirmed, sausages confirmed (have 2 x donations of sausages already). All will remain the same as last year, only change is slight increase in ticket price to \$6.

Disco details to be added to the newsletter for 18th September. Sub committee will arrange a catch up to organise finer details before disco as next P&F meeting is after the disco. Sub committee to look to allocate jobs per year group to share the load. Would like to include photo board/back drop.

9. General Business for Discussion

9.1 Fundraising Business

(a) Annual fundraising contribution to Year 6 Graduation expenses – Bea

Tammy and Bea are organising the Y6 graduation party and have respectfully asked the P&F to consider a contribution towards the event. Bea advises she is aware this is a request that is brought to P&F every year. Round table discussion about P&F being happy to support the request and make it an annual contribution as year 6's do a lot around the school - however the fact the event is not a school based / organised event makes this hard to see through / approve. Discussions were had around alternate ways in which the P&F could contribute – funds towards school camp suggestion, however would not be assist current cohort. P&F will liaise with Staff Exec team to look to provide contribution towards Year 6 lunch at end of year Outback Splash excursion.

(b) 2024/2025 Whole family offsite social event ideas – All reps

Parents are wanting to attend but there was minimal suggestions on what to do. Some suggestions; Outdoor Cinema, Kings Park Family Picnic, Mandoon Estate, Outback Splash, Baileys Brewing, Valley Social (has no min package or hire costs) / rollerdrome / Bounce Night time sessions / Scitech night time session / Enquire about hiring a whole venue exclusively (ie outdoor cinema). Need to look further at options, set a date, and look to book something in.

(c) Containers for Change update – Justine

Minimal income, but no outlay so Justine is happy to keep ticking along.

(d) Entertainment Book update – Justine

Minimal income, but again no outlay so Justine is happy to continue.

(e) Gingerberry Fundraiser update – Jayne

4 x sales to date. Suggestion to put to Gingerberry on some printed some flyers to be put on the ELC notice boards and P&F notice board.

(f) School photo frames/faction accessories fundraiser idea – Louise/Sari

Louise has shared fundraising suggestion on behalf of Sari. Discussion around putting containers for change / entertainment book on hold in the newsletter and try the school photo frames. See how it goes. Louise to do further investigating and move ahead with a plan to promote.

9.2 Other Business

(a) Moving School raffles to an online purchasing/draw system – Nikki/Steph

Further investigation needed here. Could we open up online sales to bring in more funds for those parents that aren't able to get into school?

(b) P&F Annual Dinner Tuesday 12th November discussion – Dav

November P&F Meeting needs to be moved as will clash with the annual P&F dinner. Discussed moving to Monday 11th or Wednesday 13th November.

(c) Annie has provided a copy of the form used in her school for P&F suggestions for fundraising / what parents would like to fundraise for etc that could be available early 2025 as a way of parents putting forward requests from community.

Closing Prayer

Lord, as we depart tonight, we reach out to you, our counsellor, our light, the Lord of our lives; Let it be known on our faces and in our words that your presence was in our hearts as we came together this evening.

*We ask this in the name of our Lord, Jesus Christ.
Amen*

Meeting closed: 8:53pm

Next P&F Meeting

Tuesday 22nd October / 7pm School Library