



# **Year 4 Green, 2022**

## **Parent Information**

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# Year 4 Green

Staff Members: Mrs Jenny McLeod

Support: Mrs Shelley Bayliss



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# Acknowledgement of Country

We acknowledge and pay our respects to the Whadjuk Noongar people, the Traditional Custodians and Elders of the land on which St Columba's School is built. We wish to acknowledge and respect their continuing culture and the unique contribution they make to the life of this region.

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# St Columba's School Prayer

God of Love and Mercy Bless our school, our parish and community as we aspire to walk in the footsteps of Catherine McAuley.

We ask for your help to live by the Mercy values that we hold dear.

Holy Spirit, we ask You to guide us to act more justly to strive for excellence to be generous in Your service to show compassion and to be examples of Your Mercy.

Guided by St Columba, Let us

grow in FAITH

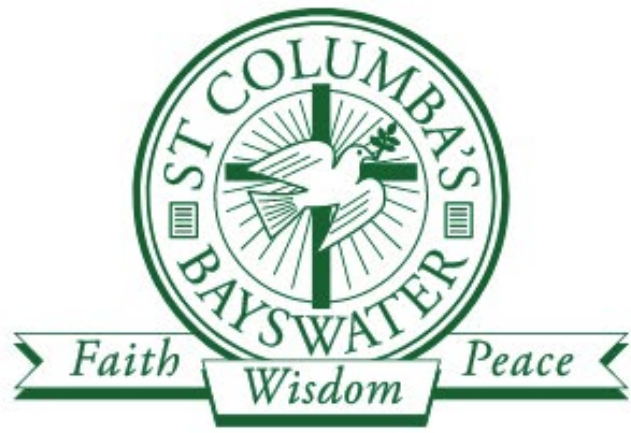
Seek WISDOM

and live in PEACE

St Columba Pray for us

Catherine McAuley Pray for us





# OUR MERCY VALUES

We have **FAITH** in Christ's **M**essage of love

We seek **WISDOM** as we strive for **E**xcellence

We **R**ESPECT and value self, others and the environment

We show **C**OMPASSION to everyone

We **Y**earn to live in **PEACE**

## YEAR 4 GREEN TIMETABLE

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:40 – 9:00	MENTAL MATHS	MENTAL MATHS	MENTAL MATHS	MENTAL MATHS	MENTAL MATHS
9:00 – 9:30	SPELLING	SPELLING	SPELLING	SPELLING	SPELLING
9:30 – 10:10	WRITING	WRITING	ITALIAN	WRITING	WRITING Library
10:10 – 10:40	READING GROUPS	READING GROUPS		READING GROUPS	READING GROUPS
10:40 – 11:00	RECESS	RECESS	RECESS	RECESS	RECESS
11:00 – 12:00	MATHS	MUSIC	WRITING	MATHS	MATHS
12:00 – 12:30	SCIENCE	MATHS	MATHS	HASS	DESIGN AND TECHNOLOGY
12:30 – 1:00			RELIGION		
1:00 – 1:40	LUNCH	LUNCH	LUNCH	LUNCH	LUNCH
1:40 – 2:10		RELIGION		RELIGION	RELIGION
2:10 – 2:40	PHYSICAL EDUCATION	DESIGN AND TECHNOLOGY	HEALTH	CLASS SPORT	ART
2:15 – 2:45					
2:45 – 2:55	PACK AWAY	PACK AWAY	PACK AWAY	PACK AWAY	PACK AWAY

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# Homework

Homework is an important part of each child's education. It consolidates classroom learning, encourages a good work ethic, self-discipline, reliability and responsibility, while fostering sound study habits and organisational skills.

Homework will be given on **MONDAY to THURSDAY**.

Parents will be notified if students are not completing homework.



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# Homework

**Homework should take approximately 30 minutes to complete and is the responsibility of the child/parent.** If a child is unable to complete homework for a given night, it is expected that the child will *catch up* the following night. Should the child miss consecutive nights of homework, a note in their homework booklet or via SEESAW will be required.





# Homework

DAY	ACTIVITIES
MONDAY to THURSDAY	<p><b>READING</b> The children should read for <b>at least 15 minutes</b> each night. For 5 minutes, they should read out aloud to an adult working on improving their fluency and expression. Reading is to be recorded in the reading log and signed by a parent/guardian.</p> <p><b>IXL</b> Tasks will be set each week for the students to complete. The tasks will either review what we are learning in class or be given before the topic is taught for teachers to determine overall student progress.</p> <p><b>MATHS</b></p> <ul style="list-style-type: none"><li>• One mental maths task to be completed each night.</li></ul> <p><b>SPELLING</b></p> <ul style="list-style-type: none"><li>• The children complete the assigned LCSWC (Look, Cover, Say, Write, Check) tasks each night.</li></ul> <p><b>READING COMPREHENSION</b></p> <ul style="list-style-type: none"><li>• Children read text provided and answer multiple choice questions.</li></ul>



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# Specialist Subject Areas

There are a number of specialist teachers in the school for Pre-Primary to Year 6:

Physical Education: Dylan Banks

Science: PP to Year 2 - Sarah Bolton      Year 3 – 6 - Ric Carbone

Music: Kindy to Year 2 – Marisa Perica      Year 3 – 6 - Kerry Smith

Digital Technologies: Kindy to Year 2 – Ric Carbone

Italian: Year 3 to 6 – Simona Demaio



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# Behavioral Expectations

At St Columba's Catholic School, the Behaviour Management Policy is based on the belief that to participate effectively in the activities of a collaborative classroom, children require a level of behaviour that respects their rights and the rights of others to:

- Be safe and feel safe
- Learn to the best of their ability
- Express themselves in a positive manner
- Take responsibility for their choices



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## LEVEL 1 BEHAVIOURS

### Behaviour

Minor Behaviours which are:

#### Disruptive, Disrespectful, Destructive, Disengaged Behaviours

A student fails to comply with school rules, which include but are not limited to:

1. Disruptive behaviour
2. Disturbing other students learning and disrupting the class
3. Forgetting to bring equipment to class repeatedly
4. Failing to follow staff members instructions
5. Running on the verandas
6. Repeatedly receiving uniform slips
7. Unacceptable manners
8. Unacceptable language
9. Using putdowns
10. Being in an out of bounds area
11. Failure to complete homework repeatedly
12. Failure to respect equipment and use it appropriately
  
13. Misuse of Technology
14. Breaking Playground rules

### Reactive Support

In this reactive space the teacher will:

Initiate individual Classroom Management/Support Strategy



LEVEL 2 BEHAVIOURS
Behaviour
<p><b>Repeated</b> Minor Behaviours (maximum three times) which are:</p> <p><b>Disruptive, Disrespectful, Destructive, Disengaged Behaviours</b></p> <p>Repeated Minor Behaviours based on age appropriateness and teacher discretion.</p> <p>A student fails to comply with school rules, which include but are not limited <u>to</u>:</p> <ol style="list-style-type: none"> <li>1. Disruptive behaviour</li> <li>2. Disturbing other students learning and disrupting the class</li> <li>3. Forgetting to bring equipment to class repeatedly</li> <li>4. Failing to follow staff members instructions</li> <li>5. Running on the verandas</li> <li>6. Repeatedly receiving uniform slips</li> <li>7. Unacceptable manners</li> <li>8. Unacceptable language</li> <li>9. Using putdowns</li> <li>10. Being in an out of bounds area</li> <li>11. Failure to complete homework repeatedly</li> <li>12. Failure to respect equipment and use it appropriately</li> <li>13. Misuse of Technology</li> <li>14. Breaking Playground rules</li> </ol>
Reactive Support
<p><b>In this reactive space the teacher <u>will</u>:</b></p> <ul style="list-style-type: none"> <li>• Initiate individual Classroom Management/Support Strategy</li> <li>• Informs parent via email (cc in Assistant Principal, Niall Kehoe).</li> </ul>



LEVEL 3 BEHAVIOURS
Behaviour
Major Behaviours
Behaviours which <b>impact</b> upon the physical, emotional psychological safety of self, students and surroundings OR minor behaviours that have been ongoing and repeated more than three times.
A student fails to comply with school rules inside and outside of the classroom including but not limited to:
<ol style="list-style-type: none"> <li>1. Constantly disrupting the class</li> <li>2. Abusive language towards any member of the school community</li> <li>3. Physical violence</li> <li>4. Causing harm to others intentionally or through rough/dangerous play</li> <li>5. Damage of property</li> <li>6. Teasing / taunting / bullying – this includes both physical and verbal</li> <li>7. Disrespecting the role of staff members</li> <li>8. Disrespecting property</li> <li>9. Any safety issues that <b>puts</b> self or others in danger</li> <li>10. Abuse of <u>Social Media</u></li> </ol>
Reactive Support
In this reactive space the teacher <b>will</b> :
<ul style="list-style-type: none"> <li>• Ensure <i>safety first</i> for all</li> <li>• Seek assistance via Administration (front office) (** State <i>“Reporting a Level 3 Behaviour Incident”</i>- State location**)</li> <li>• Review proactive strategies</li> <li>• Consider the need for IBSP or review current IBSP</li> </ul>
In this reactive space the Assistant Principal <b>will</b> :
<ul style="list-style-type: none"> <li>• Contact the parents and arrange a meeting if required</li> <li>• Contact the Social Worker</li> <li>• Ask the student to complete a <b>Reflection Sheet</b> document</li> <li>• Arrange a Behaviour management conference with the Teacher present. Decisions made following <u>meeting</u> on consequence and support for student. <ul style="list-style-type: none"> <li>• - Detention recess / lunch</li> <li>• - In school suspension</li> <li>• - Liaison with outside agencies – school psychologist,</li> <li>• - Loss of privileges</li> <li>• - Community service within the school</li> <li>• - Individual behaviour management plan</li> </ul> </li> <li>• Behaviour management conference initiated by Assistant Principal to meet with teacher, <u>parent</u> and student.</li> </ul>
<p>*Kindy and <u>Pre-Primary</u> children have their behaviour issues dealt with immediately, as this is developmentally appropriate. The class teacher must be advised as soon as possible of the behaviour and appropriate intervention put in place by the duty teacher in conjunction with the child’s class teacher. The incident must be recorded by the class or duty teacher on SEQTA. Where necessary, a member of the Leadership Team is involved.</p>



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# Class Behavior Management

- Consequences

To remind students of their behavioural boundaries, they may be given:

- A verbal warning.
- Reflection time in class.
- Reflection time at recess or lunch (which may include a walk and talk with the staff member on duty).
- *Please note that for serious or continuous infractions, the leadership team and parents will be notified.*



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# School Uniform

- At St Columba's School, our uniform is a sign of our community, and it reflects the school vision statement and goals.
- All families sign, as part of the confirmation of enrolment, a consent form supporting the uniform and grooming requirements of our school.
- It is the responsibility of all parents to ensure that students are attired in correct, well fitting, complete school uniform. Uniforms must be in good condition and repair. Current uniform is to be worn therefore, during school hours and to and from school. During 'Free Dress' days, students are not permitted to wear unacceptable items of clothing, clothing with unacceptable slogans or messages and/or unacceptable hair styles.





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# School Uniform

## **SUMMER : Years 1 –6**

**Girls:** Green knee length summer dress OR grey shorts with white short sleeved school shirt, white ankle socks, black shoes or black or brown sandals, green school jumper, school hat and school bag (school bag is compulsory from Kindergarten – Year 6).

**Boys:** Grey school shorts, white short sleeved school shirt, short grey socks, black lace up shoes or black or brown sandals, green school jumper, school hat and school bag (school bag is compulsory from Kindergarten – Year 6).

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# School Uniform

## **WINTER : Years 1 - 6**

**Girls :** Green tartan winter skirt OR grey pants, long or short sleeved white school shirt, school tie, green school jumper, lace up black shoes, white ankle socks or black tights, school hat and school bag. During winter the school tie must be worn every day apart from sports days. NOTE : Girls in 1-3 may still wear the green tartan pinafore if they have it.

**Boys:** Grey school trousers (short or long grey socks may be worn with trousers), or grey school shorts, white school shirt (long or short sleeved), school tie, school hat, green school jumper and plain black lace up shoes. During winter, the school tie must be worn every day apart from sports days.

***Tracksuit tops MAY NOT BE WORN in place of the official school jumper.***

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# School Uniform

Summer uniform

Terms 1 and 4

Winter uniform

Terms 2 and 3

Sports uniform

Physical Education day

**Sports Uniform:** Children need to wear white sandshoes/sneakers with white laces.

**Please note:** Having afterschool sports **does not** mean students can wear their sports uniform to school. ( **The only exceptions are Columba Runners and Redhage basketball**).

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# School Uniform

## GROOMING

Fashionable extremes in hair colour, hair products and styles are not acceptable on a temporary or permanent basis.

**Excessively short hair is not permitted – e.g. number one hair cuts, shaved heads, mohawks, rat’s tail, etc.**

Hair must be clean, brushed and kept off the face – this includes fringes being out of eyes. Hair must be completely tied back if it is longer than the collar with a plain white, black or green scrunchy, ribbon or headband. Parents are asked to regularly check their child/children’s hair to prevent lice infestation.

Nail polish on fingernails or toenails, is not permitted.

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# School Uniform

## **JEWELLERY ACCESSORIES**

A simple gold/silver chain with Christian symbol only – to be worn inside shirt/dress.

Rings, bracelets, bangles (including rubber) and other jewellery are not permitted.

Parents must be aware that watches may be worn at the owner's risk.

A Medic Alert bracelet/necklace is permitted (school must be notified of the child/children's medical condition).

A maximum one pair of **plain gold/silver sleepers or plain gold/silver studs** (ie. one per ear lobe) may be worn. No other part of the ear may be pierced.

No other visible body piercing or visible body art (e.g. tattoos, temporary or permanent) is permitted.

*NB: The school will not accept responsibility for jewellery items or other personal belongings lost or damaged.*

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# Pick up and Parking

A drive through pick-up is provided on Roberts Road for years PP – 6. **Please ensure that your child's name is on your car sunvisor** (It is difficult to see when on the dashboard). The label should be in the following format:

**Alex THOMPSON (2G)**

Please note: Milne Street is no longer a drive through pick-up zone. If you do collect your child from Milne Street, it is the parents' responsibility for their child's safety as soon as children leave the school gate.

We understand parking is a constant challenge!!! Please **do not** park in front of the gate on Roberts Road. This is our only access if an emergency vehicle was ever required at the school and trades/cleaners and after school programs need to be able to drive through.

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# Absentees

All full/part day absentees should be filled out on the **school website** under absentees. If there are any issues call the school absentee line on 9208 2711.

The school will send a text message to inform parents of their child's absence. **(Emailing the class teacher only will result in a text message being sent by the office).**

Non-attendance:

- Parents / Carers are required to provide a written explanation for all student absences. **(If you call the absentee line, we still require a signed note/email).**
- Attendance information is included in each child's semester report.



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# Reporting and Assessment

Reporting at St Columba's School occurs each term as follows:

## Term 1

- Interim Report
- Class Assessments
- Parent interviews

## Term 2

- Class Assessments
- Semester Report (PP – Year 6)

## Term 3

- Class Assessments

## Term 4

- Class Assessments
- Semester Report





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# Communication

## Email

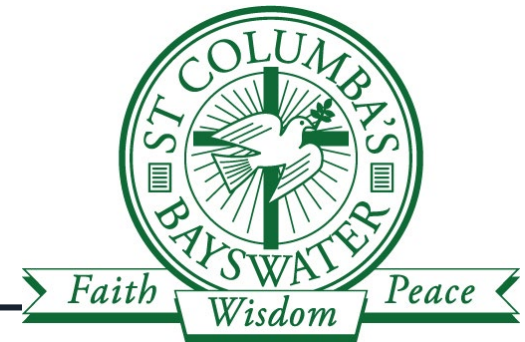
Our teachers and staff are committed to the best interests of your child and value the relationships they have with both students and parents. Where you need to address any concerns, you are encouraged always to talk to the classroom or specialist teacher first.

- Staff will respond to parent/carer emails within two working days.

My email address is:

[jenny.mcleod@cewa.edu.au](mailto:jenny.mcleod@cewa.edu.au)

**Phone calls.** 9208 2700



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# Seesaw

- A great platform for parents to view photos of activities/happenings taking place in their child's classroom or the wider school community.
- A great platform to find out information about excursions etc. (Information regarding whole school events can be found in the school newsletter.)
- Seesaw is NOT a platform to resolve issues (if one was to arise) or to find out about your child's progress (please book a meeting).



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# Medication at School

Medication, which is to be taken at school, is to be brought to the office - clearly labeled with the child's name and dosage. The medical authorisation form must be completed.

On enrolment a medical form is completed. If there are any changes to a child's health, new forms are available on the website.

Children requiring Medical Action Plans such as Anaphylaxis or Asthma Plans need updated plans each year, with the student's current photo. These plans are completed by the family doctor and handed to the school office.

Please note that due to children with severe anaphylaxis, St Columba's is an Allergy Aware School. Therefore, we ask that items containing nuts are not brought to school.



# School Website



<https://www.stcolsbays.wa.edu.au/>