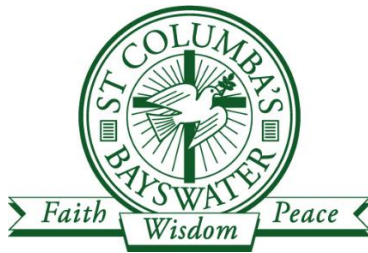


St Columba's School Bayswater



Bursary Policy & Application

VISION STATEMENT

St Columba's School aims to foster the total development of each individual, within a loving community, that is totally committed to supporting the Catholic faith, principles and ideals within the framework of the Mercy Values.

“Grow in Faith,
Seek Wisdom,
Live in Peace”



St Columba's School Bayswater

Bursary Policy & Application

APPLICATION FOR A BURSARY

Introduction

St Columba's School will be offering financial assistance to selected Pre-Kindergarten to Year 6 future students of St Columba's School Bayswater whose parents are experiencing financial hardship and who are able to provide the necessary documentation to prove this.

The school bursaries are funded largely from St Columba's endowment monies held in perpetuity in the school's 'Bursary Fund' account and are granted upon the recommendation of the 'School Board Bursary Sub-Committee'. They are selected from applicants who can demonstrate the following:

- Financial need
- Commitment to academic progress
- Evidence of any kind of community contribution either at a previous education establishment, or with a charity organisation, a church etc, and/or describe why they desire that their child be educated at St Columba's school.

A family/personal commitment to the life at St Columba's School is an important part of being a student at the school. As the demand for bursaries is high, it is not possible to assist every applicant. The School Board Bursary Sub-Committee reserves the right not to grant bursaries where it is of the view that there is insufficient merit or need. The holding of any such award is subject to financial need and satisfactory academic progress.

St Columba's School Bursary

Bursaries are available for new applicants/enrolments only. The criteria for the award of bursaries is based on financial need, academic commitment, and contribution to school/church life, with the primary weighting on financial need. The School Board Bursary Sub-Committee has the discretion to determine the amount of a bursary depending on the level of financial need. Funds are currently available for the award. Those awarded a school bursary amount will receive from the Bursary Fund payments for school fees, uniforms and a yearly booklist. The cash payments will not be made to the parents, but directly to the school.

Bursary Application Forms

The attached application forms will need to be completed and returned to the School Finance Officer either via email, post or in person to the below address details by **23 October 2020**.

Notification to Applicants

The School Board Bursary Sub-Committee will meet to discuss all applications and the successful applicant will be notified by **6 November 2020**.

Incomplete information may lead to an application being inadmissible. All information received is treated in the strictest of confidence.

All Enquiries and Completed Applications

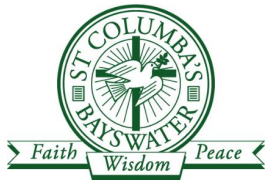
Peta Santella [Finance Officer]

St Columba's School Bayswater

PO Box 61, BAYSWATER WA 6933

Phone: 08 9208 2705

Email: peta.santella@cewa.edu.au



ST COLUMBA'S SCHOOL BAYSWATER BURSARY APPLICATION

**APPLICATION MUST BE COMPLETED IN BLACK INK.
[Please complete relevant sections of the form]**

STUDENT

Surname _____ First Name _____

Home Address _____ State _____ Post Code _____

Date of Birth _____ Intended Year Level for 2020 _____

PARENT (FATHER)

Surname _____ First Name _____

Home Address _____ State _____ Post Code _____

Contact Number _____

Postal Address (If different from above)

Email Address _____

Occupation _____

Place of Employment _____

Employment Address _____

Employment Contact Person (and position) _____

Employment Contact Number _____

Do you have any objections to the school contacting your place of employment to confirm the above?

(Yes or No) _____

If no, please state the reason.

PARENT (MOTHER)

Surname _____ First Name _____

Home Address _____ State _____ Post Code _____

Contact Number _____

Postal Address (If different from above)

Email Address _____

Occupation _____ Place of Employment _____

Employment Address _____

Employment Contact Person _____ Phone _____

Do you have any objections to the school contacting your place of employment to confirm the above?

(Yes or No) _____

If no, please state the reason.

GUARDIAN Section

Surname _____ First Name _____

Home Address _____ State _____ Post Code _____

Contact Number _____

Postal Address (If different from above)

Email Address _____

Occupation _____ Place of Employment _____

Employment Address _____

Employment Contact Person _____ Phone _____

Do you have any objections to the school contacting your place of employment to confirm the above?

(Yes or No) _____

If no, please state the reason.

CHECKLIST

Please provide these items with your application:

- A copy of your child’s most recent academic results, if currently attending another school.
- Tax Assessment Notice for the previous 2018/2019 and 2019/2020 (both parents or guardians)
- Last two payslips (current)
- Any other scholarships/bursaries/awards which you have applied for in this calendar year and whether they have been granted to you.
- A copy of your Health Care Card or Pension Card if applicable

Brief statement of income:

Gross salary per annum:

Father: _____ Mother: _____

or Guardian: _____

Any other income: _____

Brief statement of expenditure:

House Repayments/Rent: Weekly: _____

Any other major repayments (eg. motor vehicle/s etc): _____

Additional information / Referees

Please provide any further information to support your application. This may include reasons for why you wish to apply for the bursary and what it is you are looking for in the education of your child. (Add a sheet if necessary)

Please attach any written references or provide details of referees, with contact details.

Referee 1 _____ Phone Number _____

Referee 2 _____ Phone Number _____

Other dependent children

Please list with name, date of birth and age, current school, current year level at school.

DECLARATION AND SIGNATURE (Both Parents) or Guardian

I, (Father's Name) _____, certify that the above information is true and complete in every detail. I authorise St Columba's School Bayswater to obtain official records from an educational institution previously attended by my child if I haven't supplied them. I acknowledge that St Columba's School reserves the right to vary or reverse any decision regarding the award of a Bursary made on the basis of incorrect or incomplete information.

If successful, I understand this bursary is not linked to any secondary school application or enrolment, unless stated.

Father's Signature _____ Date _____

I, (Mother's Name) _____, certify that the above information is true and complete in every detail. I authorise St Columba's School Bayswater to obtain official records from an educational institution previously attended by my child if I haven't supplied them. I acknowledge that St Columba's School reserves the right to vary or reverse any decision regarding the award of a Bursary made on the basis of incorrect or incomplete information.

If successful, I understand this bursary is not linked to any secondary school application or enrolment, unless stated.

Mother's Signature _____ Date _____

If you are the Guardian, please complete the following:

I, (Guardian's Name) _____, certify that the above information is true and complete in every detail. I authorise St Columba's School Bayswater to obtain official records from an educational institution previously attended by the child if I haven't supplied them. I acknowledge that St Columba's School reserves the right to vary or reverse any decision regarding the award of a Bursary made on the basis of incorrect or incomplete information.

If successful, I understand this bursary is not linked to any secondary school application or enrolment unless stated.

Guardian's Signature _____ Date _____